

## **GAVGO LTD**

Lowton Business Park  
Newton Road  
Lowton  
Warrington  
WA3 2AP  
**GAVGO.COM**  
01942 604333



**Job Description:** Office Junior/Administrator

**Location:** Lowton

**Reports to:** Director

**Salary:** £14,000 - £17,000

### **Who We Are:**

We are not a normal company, we believe heavily in growth, calculated risk taking and having a can do attitude. From our inception in 2015 to now being one of the UK's fastest growing companies. GAVGO is an umbrella company for our 2 main ecommerce companies (soon to be 3) BABYGO® and Online Radio Codes.

We take immense pride in our employees! Everybody contributes to the success of the company and its future.

### **Job Purpose:**

To help and assist colleagues in multiple different business areas Advertising, Web & Graphic Design, Web Development, Customer Service, Stock Control and Product Development.

### **What we are looking for:**

Someone young, tech savvy and capable who is looking for a career path, this is a great opportunity for a level headed person who wants to learn different areas of a business and then follow or pursue in an area that they excel in.

### **Any Experience is a bonus:**

- Excel
- Web Development
- Digital Marketing
- IT
- Customer Service
- Strong maths and mental arithmetic

### **Few Perks of GAVGO® 🙌**

- Flexi Time
- Training & Seminars
- Get your Birthday off
- Free Food Friday
- Quarterly Events
- Monthly Rewards (Not just a pat on the back)
- Regular Salary reviews.
- Pension and Stock Schemes